

Pakistan Institute of Development Economics

P.O Box 1091, Islamabad

TENDER NOTICE, No.03 /2017/18

Supply/Installation of Digital Telephone Exchange At PIDE, Islamabad.

The Pakistan Institute of Development Economics (PIDE) is a degree awarding specialized Institution in teaching and research in Economics and related Social Sciences working under the administrative control of Ministry of Planning Development and Reforms.

Sealed tenders for the supply/installation of Digital Telephone Exchange are invited from the reputed firms located Islamabad/Rawalpindi. The firms should be Registered with Sales Tax Department and having National Tax Number (NTN). The bidding documents can be obtained against the payment of Rs.1000.00 (non-refundable) during office hours 8.00 a.m to 3.30 p.m except Saturday and Sunday For detail visit our website **www.pide.org.pk**.

Bids should reach the Institute up to November 21, 2017 at 10:30 a.m and shall be opened in the office of the Registrar PIDE on the same day at 11:00 a.m in presence of vendors.

The Institute reserves the right to accept or reject any or all the quotations as per PPRA rules

(Dr. Muhammad Safiruddin)
Registrar, PIDE
Quaid-i-Azam University Campus
Islamabad
Tele # 9248051

Pakistan Institute of Development Economics

P.O Box 1091, Islamabad

TENDER NOTICE, No.03/2017/18

Supply/Installation of Digital Telephone Exchange At PIDE, Islamabad.

The Pakistan Institute of Development Economics (PIDE) is a degree awarding specialized Institution in teaching and research in Economics and related Social Sciences working under the administrative control of Ministry of Planning Development and Reforms.

Sealed tenders (financial and technical proposal) are invited from the SECP approved/registered reputed firms at Islamabad/Rawalpindi and Registered with Sales Tax Department, having National Tax Number (NTN) for supply/installation of Digital Telephone Exchange. **as per specifications given below:**

1xMain IP PABX planet IPX2500 with operator console
500 users hardware and software
300xSIP/IP phone new color screen
1x ISDN PRI 30 channels
4x NTC/PTCL Trunk lines
Voicemail for all users
CL for internal and external users
Battery bank in case of power failure
or equivalent specifications/brand

Purpose of Tender:

Pakistan Institute of Development Economics (PIDE) invites single stage two envelopes tender under PPRA Rules for supply/installation of Digital Telephone Exchange from well reputed firms having minimum 5 years; experience in rendering similar services.

2. Mode of Advertisement(s):

As per Rule 12(1&2), this Tender is being placed online at PPRA's website, as well as being advertised in print media.

As per Rule 12(2), this Tender is also placed online at the website of Purchaser. The bidding document carrying all details can be downloaded from website **pide.org.pk**. All prospective bidders are required to collect tender documents from PIDE office by depositing an amount of Rs.1000/- cash (none refundable).

3. Type of Open Competitive Bidding:

As per Rule 38(2) (a), Single Stage - Two Envelope Bidding Procedure shall be followed. The said Procedure is reproduced as follows:

- (i) The bid shall be a single package consisting of two separate envelopes, containing separately the financial and the technical proposals;
- (ii) The envelopes shall be marked as "Financial Proposal" and "Technical Proposal";
- (iii) In the first instance, the "Technical Proposal" shall be opened and the envelope marked as "Financial Proposal" shall be retained unopened in the custody of the procuring agency;
- (iv) The procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without reference to the price and shall reject any proposal which does not conform to the specified requirements;
- (v) During the technical evaluation no amendments in the technical proposal shall be permitted;
- (vi) After the evaluation and approval of the technical proposals, the procuring agency shall open the financial proposals of the technically accepted bids, publicly at the time, date and venue announced and communicated to the bidders in advance, within the bid validity period;
- (vii) The financial bids found technically nonresponsive shall be returned un-opened to the respective bidders;
- (viii) The lowest evaluated bidder shall be awarded the contract; and
- (ix) The last date for submission of bid(s) is November 2017 at 103.0 a.m which will be opened the same day at 11.00 a.m in the presence of venders or their representative.

4. Tender Eligibility/Qualification Criteria:

Eligible Bidder/Tenderer is a Bidder/Tenderer who:

- a. Has approved/ registered with SECP;
- b. Must be registered with Tax Authorities and having valid registration of Sales Tax and Income Tax and also having sound financial strengths can participate;
- c. Has submitted bid for all quoted categories and relevant bid security. Non-compliance of the same shall cause rejection of the bid;
- d. Must be involved in relevant business for last 5 years;

- e. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or Autonomous body or Private Sector Organization anywhere in Pakistan (submission of undertaking on legal stamp paper is mandatory), failing which will cause rejection of the bid;
- f. Have the required relevant qualified personnel and enough strength to fulfill the requirement of assignment;
- g. Has Experience with Government Sector (Similar nature of Projects).

5. Joint Venture/Consortium:

Joint venture/consortium are not eligible for this tender .

6. Tender Price:

The quoted price shall be:

- i. In Pak Rupees;
- ii. Inclusive of all Government applicable taxes; and

7. Bid Security :

The Tenderer shall furnish the Bid Security (Earnest Money) as under:

- i. For a sum equivalent to 2.5% of the total Tender Price;
- ii. Denominated in Pak Rupees;
- iii. As part of financial bid envelop, failing which will cause rejection of bid;
- iv. In the form of Demand Draft/Pay Order/Call Deposit Receipt in favour of Pakistan Institute of Development Economics (PIDE), Islamabad along with financial proposal; and
- v. Have a minimum validity period of thirty (30) days from the last date for submission of the Tender or until furnishing of the Performance Security, whichever is later.

8. Tender Validity

The Tender shall have a minimum validity period of thirty (30) days from the last date for submission of the Tender. The Institute may solicit the Tenderer's consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing.

9. Opening of the Tender:

Tenders (Technical Bids) shall be opened at 1100 hours (11:00 am) on the last date of submission of bids i.e. November 2017, in the presence of the vendors for which they shall ensure their presence without further invitation, as per provision of rule 30 of PPRA Rules, 2014. In case the last date of bid submission falls in / within the official holidays / weekends of the Institute, the last date for submission of the bids shall be the next working day.

Terms and Conditions

1. The offers should be sent in a sealed cover duly written on the Envelope "**Quotation for Digital Telephone Exchange**" which will be opened in the presence of the bidders.
2. The rates should be in round figure (in paisas are not acceptable) inclusive of all applicable **Taxes**.
3. The tenderer(s) shall have to deposit 2.50% earnest money in the form of Pay Order/Demand Draft only (Cheques are not acceptable) in favor of Pakistan Institute of Development Economics, Islamabad along with quotation
4. The vender must have established shop/ office at Islamabad / Rawalpindi, which will be inspected by the Institute's authorized Officer (if deem necessary).
5. The participating firms will have to give their G.S.T./NTN number and Profile
6. The firm(s) must be at ATL of CBR and never been blacklisted.
7. No advance payment shall be made to successful vender and payment shall be released after completion of the supply/installation of exchange.
8. The Institute reserves the right to accept or reject any or all the quotations as per PPRA rules.

(Dr. Muhammad Safiruddin)
Registrar, PIDE
Quaid-i-Azam University Campus
Islamabad
Tele # 9248051