Pakistan Institute of Development Economics

Spirit of Free Inquiry

Post Box 1091, Islamabad
www.pide.org.pk

SITUATIONS VACANT

Applications are invited from Pakistani Nationals for the following posts in the Institute on contractual basis for a period of 3 years except Treasurer and Controller of Examinations. The salary will be negotiable at the time of interview.

1. Dean

1. Ph.D. from HEC recognized Institution in Economics and related fields.

2. 20-years research/teaching experience in a recognized University or a post-graduation Institution or professional experience in the relevant field in a National or International Organization.

   OR

   At least 12-years post-Ph.D. research/teaching experience in a recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International Organization.

3. The applicant must have 15 research publications (with at least 3 research publications in last 5 years) in HEC recognized journals.

4. The applicant must have 5 research publications in Internationally Refereed Journal.

5. Chapter in an Internationally edited volume published by an Internationally recognized Publisher, not published elsewhere, may also be considered equal to an article published in Internationally Refereed Journal.

6. A book of high professional merit will also be taken into account in determining the merit.

2. Professor

[Economics, Economics and Finance, Econometrics, Population Studies/Demography, Development Studies, Business Studies, Health Economics, Environmental Economics and Public Policy]

Qualification and Experience:

1. Ph.D. from HEC recognized Institution in the relevant field.

2. 15-years teaching/research experience in a recognized University or a post-graduation Institution or professional experience in the relevant field in a National or International Organization.

   OR

   10-years post Ph. D. teaching/research experience in a recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International Organization.

3. The applicant must have 12 publications (with at least 3 research publications in last 5 years) in HEC recognized journals.

4. The applicant must have 3 research publications in Internationally Refereed Journal.

5. Chapter in an Internationally edited volume published by an Internationally recognized publisher, not published elsewhere, may also be considered equal to an article published in Internationally Refereed Journal.

6. A book of high professional merit will also be taken into account.

3. Controller of Examinations

A lump sum pay package shall be decided with mutual understanding on the following terms and conditions:

A. **Qualification and Experience:**

1. Master degree in Second Class/B-Grade from a HEC recognized university.
2. The candidate must have 17 years experience in BPS-17 and above, specially 5 years in BPS-19 in a responsible position in Government, Semi-Government teaching/research organization.

B. **By Transfer:**

1. By transfer from the research/teaching/administrative staff equal to BPS-19 and above.

2. 17 years teaching or research or administrative experience specifically 5 years in BPS-19.

C. **Responsibilities:**

1. The Controller of Examinations shall be a full-time officer of the Institute and shall be responsible for all matters connected with the conduct of examinations and perform such other duties as may be prescribed.
2. The term of office of the Controller of Examinations shall be for a period of four years.

4. Treasurer

A lump sum pay package shall be decided with mutual understanding on the following terms and conditions:

Qualification and Experience

1. CA/ACMA/MBA/M.Sc Economics (1st class/A Grade from a recognized university.
2. High academic achievements in finance and accounts with sufficient experience of working in a responsible position in Government, Semi-Government Organization or firms of repute.

Responsibilities

1. The Treasurer shall be the Chief Financial Officer of the Institute and shall --

   a. manage the assets, liabilities, receipts, expenditures, funds and investments of the Institute;

   b. prepare the annual and revised budget estimates of the Institute and present them to the Syndicate or a committee thereof for approval and incorporation in the budget to be presented to the Senate;

   c. ensure that the funds of the Institute are expended on the purposes for which they are provided;

d. have the accounts of the Institute audited annually so as to be available for submission to the Senate within six months of the close of the financial year; and

e. perform such other duties as may be prescribed.

2. The term of office of the Treasurer shall be for a period of four years.

5. Associate Professor

[Economics, Economics and Finance, Econometrics, Development Studies, Business Studies, Health Economics and Environmental Economics and Public Policy]

Qualification and Experience:

1. Ph.D. HEC recognized University/Institution (or M.Phil or MSc abroad for internal candidate) in the relevant field.

2. 10-years teaching/research experience in an HEC recognized university or a post-graduate institution or professional experience in the relevant field in a National or International Organization.

   OR

   Five years post-Ph. D. teaching/research experience in an HEC recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International Organization.

3. The applicant must have 8 research publications (with at least 2 publications in last 5 years) in HEC recognized journals.

4. The applicant must have one research publication in Internationally Refereed Journal.

5. A book of high professional merit will also be taken into account.

6. A PIDE employee who has rendered 15 years service out of which 10 years in BPS-18, after obtaining M.A/M.Sc Foreign/M.Phil (Pakistan) and satisfies the publication requirements may be considered eligible for promotion to a post in BPS-19.

6. Assistant Professor

[Economics, Economics and Finance, Econometrics, Development Studies, Business Studies, Health Economics and Environmental Economics and Public Policy]

Qualification and Experience:

1. Ph.D. from HEC recognized Institution in the relevant field.

   OR

   a. Master's Degree (Foreign) or M. Phil (Pakistan) or equivalent degrees awarded after 18 years of education in the relevant field from HEC recognized University/Institute.

   b. 4-years teaching / research experience in a recognized university or a post-graduation Institution or professional experience in the relevant field in a National or International Organization.

7. Assistant Registrar

Qualification and Experience

1. Master degree (2nd Class/B-Grade)
2. 02-years Administrative experience in a University or Research Organization.

OR

1. Bachelor degree (2nd Class/B-Grade).
2. 10-years relevant experience in a University or Research Organization.

CONDITIONS

1. The applications on the Prescribed Proforma/Publications Form along with Resume/CV and following attested documents:

   a. Degrees/certificates
   b. 2-recnt photographs
   c. Copies of publications fully bound.
   d. Experience certificates
   e. CNIC
   f. Domicile

2. Applications on prescribed forms with a Pay Order/Bank Draft for Rs.2000.00 drawn in favour of PIDE, Islamabad **OR** deposit online Rs.2,000.00 in our A/C No.700011-3 (Code No.0474), NBP, Foreign Office Branch, Islamabad and attach original receipt along with application.

3. Applicants already working in Government/Semi-Government Organizations/ Autonomous Bodies should apply through proper channel by due date and submit service certificate issued by their present and former employers, **otherwise, the applications will not be entertained**. However, the Institute may entertain advance copies.

4. Applications that are incomplete or received after due date will not be entertained. The applications must be accompanied by the certificates/degrees/testimonials etc along with **copies of publications**.

5. Those who have previously applied for a position should apply afresh.

6. Only short listed candidates will be called for test/interview.

7. The Institute reserves the rights not to fill any post/withhold the appointment against any advertised post or to accept/reject any application without assigning reason.

8. Decision of the Institute shall remain binding in all cases.

9. Complete applications may reach the undersigned within 2 weeks of the advertisement.

(Muhammad Hussain)
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