



Pakistan Institute of Development Economics

QUAID-I-AZAM UNIVERSITY CAMPUS
P.O. BOX 1091, ISLAMABAD

RE-TENDER NOTICE No.03/2015/16

“Supply of Office & Computer stationery, Electric and Toilets Goods”

The Pakistan Institute of Development Economics (PIDE) is a degree awarding specialized Institution in teaching and research in Economics and related social sciences. The Institute is successfully running Ph.D, M.Phil and M.Sc programs in these fields.

Sealed bids (technical and financial proposal) are invited from the reputed firms/suppliers Islamabad/Rawalpindi and Registered with Sales Tax Department, having National Tax Number (NTN) for the **Supply of Office & Computer stationery, Electric and Toilets Goods etc.**

Bidding documents, which are containing detailed terms and conditions, procedure for submission of bids, method of procurement, bid security, bid validity, guarantee and rejection of bids etc are available for the interested bidders at PIDE, Quaid-i-University Campus, Islamabad. The price of bidding documents is Rs.300.00 (non refundable). Bidding documents can also be downloaded from the website of the Institute www.pide.org.pk free of cost.

The bids prepared in accordance with the instructions in the bidding documents, must reach at the PIDE up to September 10, 2015 at 10.30 a.m. Bids will be opened the same day at 11.00 a.m in the office of the Registrar PIDE in the presence of vendors . This advertisement is also available on PPRA website at www.ppra.org.pk. The Institute reserves the right to accept or reject any or all the bids as per PPRA rules.

(Dr. Muhammad Safiruddin)
Registrar
Tele No.9248051
Fax No.9248065



Pakistan Institute of Development Economics

QUAID-I-AZAM UNIVERSITY CAMPUS
P.O. BOX 1091, ISLAMABAD

Last Date of submission September 10, 2015

TENDER

Subject: TERMS AND CONDITIONS FOR OFFICE STATIONERY, COMPUTER STATIONERY, ELECTRICAL AND TOILET GOODS FOR A PERIOD OF ONE YEAR W.E.F. AUGUST 15, 2015 TO August 14, 2016

The tenderers are required to fulfill the under mentioned conditions failing which the quotations will not be entertained:-

1. All items mentioned in the enclosed tender documents will be purchased from time to time on need basis.
2. The quotations should be sent in a Wax-sealed cover duly written on the Envelope "Quotation for Office & Computer Stationery, Electrical and Toilet Goods" which will be opened in the presence of the bidders.
3. The rates should be in round figure (in paisas are not acceptable).
4. The items will be delivered at the premises of the Institute located at Quaid-i-Azam University Campus, Islamabad without any cost of transportation;
5. The tenderers shall have to deposit Rs.30,000.00 (Rupees thirty thousand only) as earnest money in the form of Pay Order/Demand Draft only (Cheques are not acceptable) in favour of Pakistan Institute of Development Economics, Islamabad along with quotation;
6. The earnest money will remain with the PIDE till the completion of the supply period of required items. It will be forfeited, if the firm fails to supply the required items within specified period according to brand(s) mentioned in the tender documents.
7. The tenderers must have established shop having sufficient stock in Islamabad / Rawalpindi, which will be inspected by the Institute's authorized Officer/Purchase Committee (if deem necessary).
8. Over writing and cutting of any nature in quotation(s) will not be accepted.
9. The participating firm (s) will have to give their G.S.T/ NTN. Number.
10. The vender will have to give undertaken that his firm has not been blacklisted by any of Provincial or Federal Government Departments, Agency, Organization or autonomous body etc. anywhere in Pakistan
11. The rates of any item will not be increased during this period.
12. If the suppliers try to supply sub-standard items their contract will be cancelled and earnest money will be forfeited.
13. The Institute reserves the right to accept or reject any or all the quotations as per PPRA rules.



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Stationery Items 2015/2016

S. No.	Name of Items	Specifications/Brand	Quantity	Unit Price with Sales Tax
1.	White Board Marker	Snowman/Dollar or equivalent brand	One each	
2.	Box File	929/Alflah or equivalent brand	One each	
3.	Box File	Uni/Imported Nokia or equivalent brand	One each	
4.	Tag	Best quality	One each	
5.	Cotton Waste	Best quality	One each	
6.	Desk Calendar Stand	Best quality	One each	
7.	Duster White	Fine large size	One each	
8.	Duster Yellow	(Fine) large	One each	
9.	Dust Bin Plastic	(Fine) large	One each	
10.	Eraser Soft	Milan or equivalent brand	One each	
11.	Tumbler	Omroc or equivalent brand	One each	
12.	Lock Chine 38mm	Best quality	One each	
13.	Marker (for transparency)	Snowman or equivalent brand	One each	
14.	Masking Tape 2"	Nichiban or equivalent brand	One each	
15.	Paper Pin	best quality or equivalent brand	One each	
16.	Paper Clip	Three flowers 36mm or equivalent brand	One each	
17.	Paper Clip	77mm NON-SKID or equivalent brand	One each	
18.	Paper Clip (50mm)	NON-SKID or equivalent brand	One each	
19.	Pen Holder	Doller SP-10 or equivalent brand	One each	
20.	Roller pen	0.7 & 0.5 or equivalent	One each	
21.	Pen Stand	Marble 7"x4"	One each	

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QUAID-I-AZAM UNIVERSITY CAMPUS
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S. No.	Name of Items	Specifications/Brand	Quantity	Unit Price with Sales Tax
22.	Sharpener	Dux-silver or equivalent	One each	
23.	Pencil Tray	Lotus or equivalent	One each	
24.	Punching Machine	Carl-No.30 or equivalent	One each	
25.	Register Ruled	Local (4 Qr No.8)	One each	
26.	Register Ruled	Lucky (4 Qr No.8) or equivalent	One each	
27.	Rubber Band	quality #52 or equivalent	One each	
28.	Scale 12"	Steel	One each	
29.	Scissors 6"	Steel china	One each	
30.	Scotch Tape	10 Yards ½" Lowis or equivalent	One each	
31.	Short Hand Note Book 100 pages	Best quality	One each	
32.	Short Hand Pencil	Dear/Goldfish or equivalent	One each	
33.	Stamp Pad Ink	Toyo or equivalent	One each	
34.	Stamp Pad	Crystal or equivalent	One each	
35.	Stapler Machine	Rapid FM-20-24/6 or equivalent	One each	
36.	Stapler Machine	Max HD-50,PMP or equivalent	One each	
37.	Transparency Sheet	quality brand or equivalent	One each	
38.	File Board with Flapper (14"x10")	Best quality	One each	
39.	Permanent Marker	G-03 Snowman or equivalent	One each	
40.	Permanent Marker	Dollar 90 or equivalent	One each	
41.	Marker small Pointer	Dollar or equivalent	One each	
42.	High Lighter	Scheinder brilliant/ Pelikan/Dollar	One each	
43.	Ink (60 ml)	Dollar or equivalent	One each	

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S. No.	Name of Items	Specifications/Brand	Quantity	Unit Price with Sales Tax
44.	Marker Large	Dollar-70 or equivalent	One each	
45.	Paper Cutter	Steel, Deli-2061 or equivalent	One each	
46.	Packing Roll	Plastic	One each	
47.	Stapler Pin	369 Rapid or equivalent	One each	
48.	Table Glass	18" x 24" 5mm	One each	
49.	Table Pad	18" x 24" 5mm	One each	
50.	Gum Battle Large	Fixal 850 grams or equivalent	One each	
51.	Gum Bottle	Dollar (142e) or equivalent	One each	
52.	Paper Weight	Marble	One each	
53.	Paper Tray	Plastic best quality	One each	
54.	Tracing sheet 83 grams, A-4 Size each Box 250 sheets	Gateway or equivalent	One each	
55.	Tracing sheet 90 grams, A-4 Size each Box 200 sheets	Galaxy or equivalent	One each	
56.	Spiral Note Pad A-4 size	Walls or equivalent	One each	
57.	Correcting fluid set white	Pelikan or equivalent	One each	
58.	Correcting pen	Pelikan or equivalent	One each	
59.	Telephone Index	ALBA or equivalent	One each	
60.	Lead pencil with rubber	Goldfish 7000 or equivalent	One each	
61.	Writing pad large size	Lucky or equivalent	One each	
62.	Writing pad A-4 size	Lucky or equivalent	One each	
63.	Writing pad small size	Lucky or equivalent	One each	
64.	Ball Point	Picasso or equivalent	One each	
65.	Ball Point	Doller Memo M /Clipper/ or equivalent	One each	
66.	Ball Point	Piano Crystal or equivalent	One each	
67.	Ball Point	Piano CLICK or equivalent	One each	

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QUAID-I-AZAM UNIVERSITY CAMPUS
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S. No.	Name of Items	Specifications/Brand	Quantity	Unit Price with Sales Tax
68.	Ball Point	Piano Mercury or equivalent	One each	
69.	Ball Point	Piano 0.8mm or equivalent	One each	
70.	Pointer	DUX Dx 1000/2000 0.7mm or equivalent	One each	
71.	Rubber	AL-30 Pelikan or equivalent	One each	
72.	White Board Duster	Delli or equivalent	One each	
73.	UHU (Gum Stick)	21G	One each	
74.	Glue Stick Dollar	20 G	One each	
75.	Table Diary 2016	Friends or wells or equivalent	One each	
76.	PVC name badges	Hs-21	One each	
77.	Clip Binder	19mm KW	One each	
78.	Clip Binder	25mm KW	One each	
79.	Clip Binder	32mm KW	One each	
80.	Clip Binder	41mm KW	One each	
81.	Clip Binder	51mm KW	One each	
82.	Fastener clips	(steel) China	One each	
83.	Packing tape 2" size	Nichibons or equivalent	One each	
84.	Pen with diary stand (single)	Marble	One each	
85.	Pen Holder Golden	Fine quality	One each	
86.	Peon Book	best quality	One each	
87.	Punching Machine (Single hole)	Best quality	One each	
88.	Stapler Remover	KW or equivalent	One each	
89.	Scotch Tape (1" size)	Deer or equivalent	One each	
90.	Scotch Tape (2" size)	Deer or equivalent	One each	
91.	Scissor large size 12"	Sw-91179 or equivalent	One each	
92.	Post It slip (2"x2")	best quality	One each	
93.	Cash Book	Tayyaba or equivalent	per number	

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S. No.	Name of Items	Specifications/Brand	Quantity	Unit Price with Sales Tax
94.	Ledger Book	Tayyaba or equivalent	per number	
95.	Stock Register	Tayyaba or equivalent	One each	
96.	Photo paper	Epson or equivalent	One each	
97.	Punching Machine	H/D KW or equivalent	One each	
98.	Stapler Machine	H/D Deli or equivalent	One each	
99.	Push Pin	Best quality	One each	



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Toilets Goods

S. No.	Name of Items	Specifications/Brands	Quantity	Unit Price with Sales Tax
1.	Acid	Best quality	One each	
2.	Air freshener 250 ml	Admir or equivalent	One each	
3.	Broom	Large size best quality	One each	
4.	Broom Flower	best quality	One each	
5.	Commode Brush	Best quality	One each	
6.	Sweeper Duster	large size Best quality	One each	
7.	Finis	20-C Super Sonic/ Martein or equivalent	One each	
8.	Vim 500 Gms	Best quality	One each	
9.	Moob with handle	Large size best quality	One each	
10.	Nephthline ball	best quality	One each	
11.	Phenyl Tin	Finis or equivalent	One each	
12.	Plunger	Best quality	One each	
13.	Soap (small) 30 gms.	Capri/Tibet or equivalent	One each	
14.	Soap	Lux 95 gms. or equivalent	One each	
15.	Bonus	250 Gm.	One each	
16.	Scriber	Scotch Bright	One each	
17.	Tat	Best quality	One each	
18.	Tissue Paper	Rose Patel Luxry or equivalent	One each	
19.	Toilet Paper Roll	single pack, Rose Patel or equivalent	One each	
20.	Toilet Paper Roll	Twin pack, Rose Patel or equivalent	One each	
21.	Ewer	Fine Plastic	One each	
22.	Spirit	Best quality	One each	
23.	Thinner	Best quality	One each	

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S. No.	Name of Items	Specifications/Brands	Quantity	Unit Price with Sales Tax
24.	Wall Brush with steel pipe handle	Best quality	One each	
25.	Vanish Cleaners	Best quality	One each	
26.	Brasso Polish	Best quality	One each	
27.	Roomi (Freshener)	Best quality	One each	
28.	Dry Moob	Best quality	One each	
29.	Dettol Cleaner	Best quality	One each	
30.	Mortein Spray	Best quality	One each	
31.	Muslim Shawar	Best quality	One each	
32.	Tape	Master or equivalent	One each	
33.	Mixture	Master or equivalent	One each	
34.	Pea Cock	Super Asia or equivalent	One each	
35.	Harpic	250 ml	One each	
36.	Flash Tank	Master/ Asia or equivalent	One each	
37.	Viper for cleaning of floors	Large size, best quality	One each	

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QUAID-I-AZAM UNIVERSITY CAMPUS
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Electrical Goods

Sr. No.	Name of Items	Specifications	Quantity	Unit Price with Sales Tax
1.	Adhesive Tape	Nitto, No.1 or equivalent	One each	
2.	Battery Cell Large	Toshiba or equivalent	One each	
3.	Battery Cell small	Large Toshiba	One each	
4.	Battery Cell 9 volt	Power Plus or equivalent	One each	
5.	Wire 7/29 two core	Newage/ Pak cable or equivalent	One each	
6.	Wire 3/29 single core	Newage/ pak: cable or equivalent	One each	
7.	Buzzer	Best quality	One each	
8.	Choke 40/20 Watts	Pak Light or equivalent	One each	
9.	Dimmer Switch	Bush or equivalent	One each	
10.	Elfy (Medium size)	Best quality	One each	
11.	Heater Rod 1000 Watts	National or equivalent	One each	
12.	Multy Light Plug, 5/10 Amp.	Akai or equivalent	One each	
13.	Magic Depoxy	Large size, best quality	One each	
14.	Multi Plug 15Amp	Best quality	One each	
15.	Power Plug 5/15Amp.	Jeko or equivalent	One each	
16.	Shoe 2 Pin, 5/10 Amp.	Tec 6 Amp or equivalent	One each	
17.	Shoe 3 Pin, 5/10 Amp.	Hero No. 1 or equivalent	One each	
18.	Shoe 3 Pin, 15/20 Amp.	Hero No. 1 or equivalent	One each	
19.	Starter	Philips or equivalent	One each	
20.	Wall Switch 15 Amp	Gold & Silver/NB	One each	
21.	Telephone Wire 2 Pair	Dawan or equivalent	One each	
22.	Telephone Wire single pair	Dawan or equivalent	One each	
23.	Tube Rod, 20/40 Watts	Philips or equivalent	One each	
24.	Wire 7/36 two core	Singe core Pak Cable or equivalent	One each	
25.	Wire 40/76	Venus or equivalent	One each	

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Sr. No.	Name of Items	Specifications	Quantity	Unit Price with Sales Tax
26.	Power Plug 20 Amp	Bush or equivalent	One each	
27.	Battery Cell	Medium best quality	One each	
28.	Samad bond	Medium size	One each	
29.	Bulb 25 Watts Energy saver	Philips or equivalent	One each	
30.	Bulb 55 Watts Energy saver	Philips or equivalent	One each	
31.	Bulb 85 Watts Energy saver	Philips or equivalent	One each	
32.	Bulb holder	Matel Large	One each	
33.	Socket	Gold & Silver/NB or equivalent	One each	
34.	Pvc Box Clipsel	Large, medium & Small best quality	One each	
35.	Holder (White)	Best quality	One each	
36.	Capacitor	2.5 and 3.5/Fuji or equivalent	One each	
37.	Wire 7/36 2 Core	Pak Cable or equivalent	One each	
38.	Circuit Breaker 3 phases, 300 Amp.	MG new model or equivalent	One each	
39.	Single Pole Circuit Breaker, 6,15,20,30 Amps.	MG, new model or equivalent	One each	
40.	Circuit Breaker, 3 phases, 100 Amp.	Marlin green No.1	One each	
41.	Circuit Breaker, 3 phases, 30 Amp.	Marlin green or equivalent	One each	
42.	Circuit Breaker, 6 Amp.	Merlin green or equivalent	One each	
43.	Circuit Breaker, 20 Amps.	Merlin green single pole or equivalent	One each	
44.	Circuit Breaker, 32 Amps.	Merlin green two pole or equivalent	One each	
45.	Plug, 3 pin, 15 Am.	Hero or equivalent	One each	
46.	Remote Bell (Single remote)	SOGO or equivalent	One each	
47.	Remote Bell (Double remote)	SOGO or equivalent	One each	
48.	Extension lead	CMS-118 or equivalent	One each	
49.	Extension lead	5 point socket, Hero or equivalent	One each	

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Sr. No.	Name of Items	Specifications	Quantity	Unit Price with Sales Tax
50.	Bracket Fan 18”	Pak/ Lahore Fan or equivalent	One each	
51.	Ceiling fan	Pak/ Lahore Fan or equivalent	One each	
52.	Water filter cartridge Stage -1	Nectar or equivalent	One each	
53.	Water filter cartridge Stage -II	Nectar or equivalent	One each	
54.	Water filter Electronic Module	Best quality	One each	
55.	Wire 110/76 3 core	Venus/pak or equivalent	One each	
56.	Wire thimble 120 mm	Best quality	One each	



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Computer Stationery

S. No.	Name of Items	Specifications	Quantity	Unit Price with sales Tax
1.	Computer Paper 9" x 11"	1000 Sheet 65 grams, Imported	One each box	
2.	Computer Paper 11" x 15"	1000 Sheet 65 grams, Imported	One each box	
3.	Offset Paper A-4 Size 80 gram	imported ,Paper one /AA/canon	One each ream	
4.	Offset Paper A-4 Size 70 gram	imported ,Paper one/ AA/canon	One each ream	
5.	Offset Paper 8½ x 13½ Size 80 gram	imported ,Paper one/ AA/canon	One each ream	
6.	Ribbon LQ 2190	Epson or equivalent	One each	
7.	Ribbon Star 1500 XR (Computer Ribbon)	IBM or equivalent	One each	
8.	Ink Jet Paper A-4 size	Epson or equivalent	One each	
9.	Ribbon KX P-150	Print rite or equivalent	One each	
10.	CD R 700	Sony or equivalent	One each	
11.	CD RW 650	Sony or equivalent	One each	
12.	DVD R	Sony or equivalent	One each	
13.	DVD RW (External)	Sony or equivalent	One each	
14.	DVD RW	Sony or equivalent	One each	
15.	USB 4 GB	Kingston or equivalent	One each	
16.	USB 8 GB	Kingston or equivalent	One each	
17.	USB16 GB	Kingston or equivalent	One each	
18.	USB 32 GB	Kingston or equivalent	One each	
19.	Mouse USB	Best quality	One each	
20.	Mouse	Serial port or equivalent	One each	
21.	Key board	hp latest version or equivalent	One each	

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S. No.	Name of Items	Specifications	Quantity	Unit Price with sales Tax
22.	Printer cable USB	Best quality	One each	
23.	HP LaserJet Toner	C4127 A Original HP	One each	
24.	LaserJet Toner	7115A Original HP	One each	
25.	HP LaserJet Toner	C9720A Original HP	One each	
26.	HP LaserJet Toner	C9721A Original HP	One each	
27.	HP LaserJet Toner	C9722A Original HP	One each	
28.	HP LaserJet Toner	C9723A Original HP	One each	
29.	HP LaserJet Toner	4200N (38-A) Original HP	One each	
30.	HP LaserJet Toner	1300 (13-A) Original HP	One each	
31.	HP LaserJet Toner	4300N (1339-A) Original HP	One each	
32.	HP LaserJet	Toner 1020 Original HP	One each	
33.	HP LaserJet Toner	35 A Original HP	One each	
34.	HP LaserJet Toner	2035- 05A Original HP	One each	
35.	DELL	2030/2230/2330	One each	
36.	HP LaserJet Toner	80A Original HP	One each	
37.	HP LaserJet Toner	1102 85A Original HP	One each	
38.	HP LaserJet Toner	1020 Original HP	One each	
39.	Toner Image runner	2525 (Canon)	One each	
40.	Toner	Minolta (b211)	One each	
41.	HP LaserJet Toner Re-filling	C4127- A	One each	
42.	HP LaserJet Toner Re-filling	7115-A	One each	
43.	HP LaserJet Toner Re-filling	C9720-A	One each	
44.	HP LaserJet Toner Re-filling	C9721-A	One each	

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S. No.	Name of Items	Specifications	Quantity	Unit Price with sales Tax
45.	HP LaserJet Toner Re-filling	C9722-A	One each	
46.	HP LaserJet Toner Re-filling	C9723A	One each	
47.	HP LaserJet Toner Re-filling	4200N (38-A)	One each	
48.	HP LaserJet Toner Re-filling	1300 (13-A)	One each	
49.	HP LaserJet Toner Re-filling	4300N 1339-A	One each	
50.	HP LaserJet Toner Re-filling	35 A	One each	
51.	HP LaserJet Toner Re-filling	2035 05A	One each	
52.	HP LaserJet Toner Re-filling	HP 1102 85A	One each	

Note: All the toners will be checked from **M/s HP Pakistan or any other Lab:** Islamabad if not found original.
