



# Pakistan Institute of Development Economics

QUAID-I-AZAM UNIVERSITY CAMPUS P.O. BOX 1091, ISLAMABAD

## BIDDING DOCUMENT FOR

### PURCHASE OF 100 TABLETS FOR PAKISTAN INSTITUTE OF DEVELOPMENT ECONOMICS (PIDE), QUAID-E-AZAM UNIVERSITY (QAU) CAMPUS, ISLAMABAD



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## INVITATION FOR BIDS



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## **Pakistan Institute of Development Economics** **P.O Box 1091, Islamabad**

### **TENDER NOTICE - PURCHASE OF 100 TABLETS**

The Pakistan Institute of Development Economics (PIDE) is a degree awarding specialized Institution in teaching and research in Economics and related Social Sciences working under the administrative control of the Ministry of Planning Development and Special Initiatives.

Sealed tenders are invited from the reputed firms of Islamabad/Rawalpindi, registered with the Sales Tax Department, having National Tax Number (NTN) for the supply of tablets.

Price of the Bidding Documents Rs. 1000/- (Rupees One Thousand only) is required to submit along with a bidding document in the shape of Pay order/bank draft on account of Pakistan Institute of Development Economics, Islamabad.

Interested firms are requested to submit their technical and financial proposals for **TABLETS**, sealed in two separate envelopes on or before April 05, 2022 at 10:30 am. Tenders will be opened on the same day at 11:00 a.m. in the office of the Registrar, PIDE in the presence of vendors. The detailed document is available at [www.pide.org.pk](http://www.pide.org.pk)

**Acting Registrar, PIDE**  
Quaid-i-Azam University Campus  
Islamabad  
Tele #: 051-9248051, 051-9248089



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## PURPOSE OF TENDER:

Pakistan Institute of Development Economics (PIDE) invites single stage-two envelopes (*both financial & technical sealed separately and packed in a single envelop*) proposal for the purchasing of Hundred (100) TABLETS from well reputed firms having minimum 5 years' experience in rendering similar services.

## MODE OF ADVERTISEMENT(S):

As per Rule 12 (2&3) this tender is being placed online at PPRA's website and also placed online at the website of the procuring agency at [www.pide.org.pk](http://www.pide.org.pk) it also published in national newspapers.

## SPECIFICATIONS OF ITEM:

| S/NO. | NAME OF ITEM(S) | SPECIFICATION  | QTY |
|-------|-----------------|--|-----|
| 01    | Tablets         | <p><b><u>Tablets of globally renown brands required with the following minimum specification with one-year warranty:</u></b></p> <p><i>a)</i> 8.7 inch display, Octa core Processor, 3GB RAM, 32GB ROM, with latest version of android 11, TFT capacitive touchscreen, Wi-Fi 802.11 and Bluetooth V 5.0 built in support, Front Camera 02 Megapixel, Rear camera 08 megapixel, fingerprint data SIM 4G support (PTA Approved), Micro SDXC card supported (dedicated slot), Battery 5100 mAh Li-Po with FM Radio.</p> <p><i>b)</i> 10 inch display, Octa core processor, 3GB RAM, 32GB ROM, with latest version of android 11, TFT capacitive touchscreen, Wi-Fi 802.11 and Bluetooth V 5.0 built in support, Front Camera 05 Megapixel, Rear camera 08 megapixel, fingerprint data SIM 4G support with PTA approved, Micro SDXC card supported (dedicated slot), Battery 7040 mAh Li-Po with FM Radio.</p> | 100 |



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## TYPE OF OPEN COMPETITIVE BIDDING:

As per Rule 36 (b), the Single stage – two envelope Procedure shall be followed. The said Procedure is reproduced as follows:

- (i) The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
- (ii) the envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion;
- (iii) initially, only the envelope marked “TECHNICAL PROPOSAL” shall be opened;
- (iv) the envelope marked as “FINANCIAL PROPOSAL” shall be retained in the custody of the procuring agency without being opened;
- (v) the procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
- (vi) during the technical evaluation no amendments in the technical proposal shall be permitted;
- (vii) the financial proposals of bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
- (viii) after the evaluation and approval of the technical proposal the procuring agency, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only. The financial proposal of bids found technically nonresponsive shall be returned un-opened to the respective bidders; and
- (ix) the bid found to be the most advantageous bid shall be accepted.

## TENDER PRICE:

The quoted price shall be:

- i.* In Pak Rupees;
- ii.* Inclusive of all Government applicable taxes; and
- iii.* Denominated in Pak Rupees;



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## INSTRUCTIONS TO BIDDERS

These Instructions to Bidders along with Bidding Data will not be part of Contract and will cease to have effect once the Contract/Supply order is executed).

The tenderers/Bidders are required to fulfill the under mentioned conditions failing which the quotations will not be entertained:

1. The items will be delivered by the selected vender at the premises of the PIDE, located at Quaid-i-Azam University Campus, Islamabad without any cost of transportation.
2. The tenderers shall have to deposit earnest money in the form of Pay Order/Demand Draft only (Cheque are not acceptable) in favour of Pakistan Institute of Development Economics, Islamabad along with quotation for which applying;
3. The earnest money will remain with the PIDE till the successful delivery/provision of the required items. It shall be forfeited, if the firm fails to supply the required items within stipulated period and as per specifications mentioned in the purchase/supply order aligned with the tender documents.
4. Only registered suppliers, who are on Active Taxpayer List (ATL) of FBR, are eligible.
5. The firms must have established shop/office/workshop having sufficient stock in Islamabad / Rawalpindi, which can be inspected by the Institute's Authorized Officer/Purchase Committee (if deem necessary).
6. The participating firm (s) shall have to provide a copy of their G.S.T & NTN registration certificate.
7. The vender shall give an undertaking that his firm has not been blacklisted by any of Provincial or Federal Government Departments, Agency, Organization or autonomous body etc. anywhere in Pakistan.
8. In case, the supplier tries to supply sub-standard items, their contract shall be cancelled and earnest money shall be forfeited and the supplier shall not claim any relief in this situation.
9. The Procuring agency (PIDE) reserves the right to accept or reject any or all the proposals under rules.



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## TENDER ELIGIBILITY/QUALIFICATION CRITERIA:

Eligible Bidder/Tenderer is a Bidder/Tenderer who:

- a) Must be registered with Tax Authorities, and having valid registration of Sales Tax and NTN & Pakistan Engineering Council (PEC) for civil work, and also having sound financial strengths can participate (copy must be attached);
- b) Has submitted bid for required item with bid security and tender fee (nonrefundable). Non-compliance of the same shall cause rejection of the bid;
- c) Must be involved in relevant field minimum for last 5 years (Document establishing mentioned experience must be attached);
- d) At least 03 previous reputations/work completion certificates and current working status certificate must be provided (Previous reputation shall highly be matter).
- e) Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or Autonomous body or Private Sector Organization anywhere in Pakistan (submission of undertaking on legal stamp paper is mandatory), **failing which will cause rejection of the bid;**
- f) Have the required relevant qualified personnel and enough staff strength to fulfill the requirement of assignment.

## COST OF BIDDING

The bidder shall bear all costs associated with the preparation and submission of its bid and the Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process

## BID SECURITY:

The Bidder shall furnish the Bid Security (Earnest Money), 2% of the total price quoted in favour of PAKISTAN INSTITUTE OF DEVELOPMENT ECONOMICS, ISLAMABAD at the time of submitting tender document at prescribed time and date.

## OPENING OF THE TENDER:

Tenders (Technical Bids) shall be opened on the submission of bids, on the prescribed date, in the presence of the vendors for which they shall ensure their presence without further invitation. In case the last date of bid submission falls within the official holidays, the last date for submission of the bids shall be considered on the next working day.